

## Risk Assessment for dealing with the current Covid-19 situation in the workplace.

What is the hazard?	Who might be harmed	Controls Currently in place	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	<p>FSS Field Staff Store Employees Store Customers</p> <p><b>Anyone else who physically comes in contact with you in relation to your business</b></p>	<p><b><u>Hand Sanitising</u></b> Follow store protocols at all time. Anti-bacterial Gel supplied</p>	<p>Where allowed by the store wash your hands upon entering the store and again when you leave. If this is not possible then employees to use the hand sanitiser supplied on entering and exiting the store. Wash hands at the earliest opportunity.</p>	All Staff	Ongoing	
			<p>Employees to be reminded on a regular basis to wash their hands for 20 seconds with soap and water and the importance of proper drying with disposable towels. Employees to be reminded to use the anti-bacterial gel supplied. Employees to be reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Ensure they have a supply of tissues with them.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - <a href="https://www.publichealth.hscni.net/news/covid-19-coronavirus">https://www.publichealth.hscni.net/news/covid-19-coronavirus</a></p>	Line Managers	Ongoing	
		<p><b><u>Cleaning of equipment</u></b> Frequently cleaning and disinfecting tablets and mobile phones.</p> <p><b><u>Social Distancing</u></b> Always follow retailer protocol High Viz Vests to be worn at all times in store</p>	<p>Screen wipes supplied</p> <p>Observe the 1 way system if in place Reduce the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency.</p>	HO	Ongoing	



		<p><b><u>Mental Health</u></b>  Management will promote mental health &amp; wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p>	<p>Regular communication of mental health information and open door policy for those who need additional support.</p> <p>Grocery aid are there to provide emotional, practical and financial support for grocery staff  <a href="https://www.groceryaid.org.uk/">https://www.groceryaid.org.uk/</a></p>	All Staff	Ongoing	
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**Additional Comments:**

Wash your clothes after use.  
Dispose of all used PPE - Keep plastic bags in your vehicle and throw away daily  
Keep PPE in your car and easily accessible

Government guidelines can be found here  
<https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>